

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

July 9, 2018

CALL TO ORDER

President Alm called to order the regular meeting of the Hendrum EDA at 6:35 pm on July 9, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Milton Alm, Michael Smart, Curt Johannsen, and Steven Jeffery.

The following member of the public was present: Pamela Holte, Innovation Director

CITIZEN'S FORUM

Pamela Holte, Innovation Zone Director, provided the board with a handout introducing the pilot project. She was interested in beginning a conversation with community leaders on how the Innovation Zone can best serve the public and potentially impact economic development. Several ideas were discussed between Mrs. Holte and the board members.

CONSENT AGENDA

- a) June 11, 2018, EDA regular meeting minutes

MOTION: C. Johannsen moved; seconded by M. Smart to approve the amended meeting minutes.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add EDA Planning to New Business
- b) Add Yard of the Month to Unfinished Business

1. *MOTION: S. Jeffery moved; seconded by M. Smart to approve the agenda with the listed additions.*

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The June financial report and July claims list totaling \$907.88 was presented for approval.

MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the financial report and payment of the following claims totaling \$907.88.

Red River Valley Coop	\$242.01
G&K Services	\$47.72
Office Supplies Plus	\$3.99
Cintas	\$35.86
Karen Smart	\$479.10
City of Hendrum	\$86.96
IRS	\$12.24

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** No update.
- c) **Marathon Walk:** No update.
- d) **Community Club:** No update.
- e) **Board Member Vacancy:** A. Mercil's letter of resignation was received.
- f) **Yard of the Month:** The award has not been presented to date. S. Jeffery offered to replace A. Mercil on the Yard of the Month committee.

2. *MOTION: C. Johannsen* moved; seconded by *M. Smart* to award Yard of the Month for July to 454 Gordon Street West.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

NEW BUSINESS

- a) **EDA Planning:** A discussion was started concerning developing a goal-setting plan for the EDA.

ADJOURNMENT

Having no further business, *S. Jeffery* moved; seconded by *C. Johannsen* to adjourn the meeting at 7:38 pm. The next regular board meeting will take place at 6:30 pm on August 13, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer