

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

March 15, 2021

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:17 pm on March 15, 2021 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mike Smart, Mick Alm and Curt Johannsen.

The following members of the public were present: Lues Lopez and Abby Harthun.

CITIZEN'S FORUM

Mr. Lopez and Ms. Harthun approached the board regarding the EDA owned property at 335 Main Street West. They are interested in purchasing the property, removing the trailer and garage, and putting a new house and garage on the site.

CONSENT AGENDA

- a) February 23, 2021, EDA regular meeting minutes

MOTION: M. Alm moved; seconded by *M. Smart* to approve the listed consent agenda item.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

APPROVAL OF AGENDA

- a) **Add to Secretary/Treasurer: B. Street Light Savings**
- b) **Add to New Business: B. Public Hearing**

MOTION: M. Alm moved; seconded by *M. Smart* to approve the agenda as presented.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** President Johannsen reported that the painted rocks that have been showing up around town can be tagged on Facebook at FM Rockhounds and then kept, replaced or redistributed to another location.

- b) **SECRETARY/TREASURER:**

- A. Financial Report:** The February financial report and March claims list totaling \$1,150.96 was presented for approval.

MOTION: M. Smart moved; seconded by *M. Alm* to approve the February financial report and payment of the following claims totaling \$1,150.96.

Red River Valley Coop	\$310.37
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Nepstad Oil	\$256.28
City of Hendrum	\$102.41
Norman County Index	\$20.00
Valley General Store	\$50.38
Nepstad Oil	\$336.52
The Red River Promoter	\$75.00

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- B. Street Light Savings:** In order to pay for the streetlights installed on Hendrum Drive, the board decided to close the Street Light Savings account and deposit the balance into the EDA checking account.

MOTION: M. Smart moved; seconded by M. Alm to close the Street Light Savings account and deposit the balance into the EDA checking account.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

- A. Professional Building Rental Space:** The board has chosen to continue advertising for a tenant to operate a hair salon/barber shop in the available rental space in the Professional Building.

MOTION: M. Alm moved; seconded by M. Smart to advertise the available space for rent for three more months in The Red River Promoter and to also repost the advertisement on Facebook.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- B. Norman County West Elementary School:** The “Save the Building” committee is meeting regularly to take a proactive approach to finding new uses for the Hendrum elementary school property. Committee members met with the Ada-Borup Superintendent and attended an Ada-Borup school board meeting to open the line of communication. The “Save the Building” committee would like the city to be offered first right of refusal on the property as well as keep the property maintained and the building and some of the contents intact for a reasonable amount of time for repurposing.

- C. Professional Building Custodian:** There were no responses received from the second round of advertising for the custodial position. A “help wanted” ad will be published for two more weeks in the Norman County Index, posted on Facebook and posted on the post office and city bulletin boards with an application closing date of noon on April 12th.

MOTION: M. Alm moved; seconded by M. Smart to advertise the custodial position in the Norman County Index for two alternating weeks and to post the ad on the post office bulletin board and the city bulletin board with an application deadline of noon on April 12th.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED*.

- D. 100 Park Ave E:** The salvage company/auction service's proposal that was obtained after a review of the property was discussed. No action was taken.

NEW BUSINESS:

- A. Surplus Items – Online Auction:** The EDA board will put together a list of surplus items to list for sale using an online auction service to be scheduled for a later date.
- B. Public Hearing:** A public hearing regarding the proposed sale of 335 Main Street West was set for April 12th at 6:45 pm.

MOTION: M. Smart moved; seconded by *M. Alm* to set the public hearing regarding the proposed sale of real property of 335 Main Street West for April 12th at 6:45 pm.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED*.

ADJOURNMENT

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 7:18 pm. The next regular board meeting will be at 6:30 pm on April 12, 2021, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer