

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

January 8, 2018

### CALL TO ORDER

Vice President Smart called to order the regular meeting of the Hendrum EDA at 6:07 pm on January 8, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### OATH OF OFFICE

Steven Jeffery was sworn in as a new board member.

### ROLL CALL

The following board members were present: Amy Walsh, Mike Smart, Steve Jeffery

The following members of the public were present: Curt Johannsen

### CONSENT AGENDA

a) December 11, 2017, regular EDA meeting minutes

b) MnDOT notification of acquisition

*MOTION: A. Walsh moved; seconded by S. Jeffery to approve the listed consent agenda items.*

*ALM: absent; JEFFERY: aye; SMART: aye; WALSH: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

a) NEW BUSINESS: A. Wild Rice Addition

b) NEW BUSINESS: B. Norman County EDA

c) NEW BUSINESS: C. Annual Appointments

*MOTION: A. Walsh moved; seconded by S. Jeffery to approve the agenda with the listed additions.*

*ALM: absent; JEFFERY: aye; SMART: aye; WALSH: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** No report.

b) **SECRETARY/TREASURER:** The financial report and claims list totaling \$565.06 was presented for approval.

*MOTION: S. Jeffery moved; seconded by A. Walsh to approve the financial report and payment of the following claims totaling \$565.06:*

Red River Valley Coop	\$382.18
City of Hendrum	\$86.96
IRS	\$48.20

G&K Services \$47.72

ALM: *absent*; JEFFERY: *aye*; SMART: *aye*; WALSH: *aye*. *MOTION PASSED*.

#### UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** No update.
- c) **Marathon Walk:** No update.

#### NEW BUSINESS

- a) **Wild Rice Addition:** The listing contracts for the Wild Rice Addition with Roger Pape of Berkshire Hathaway Realty were cancelled since he was choosing to leave the realty company. Discussion occurred over requesting proposals from other realty agents. No action was taken.
- b) **Norman County EDA:** Mayor Johannsen provided the Hendrum EDA board an update on the promotion activities discussed at the proposed Norman County EDA committee. Ada is hosting a booth at the Home & Garden Show and offered to share space with the county EDA and other committees in the county. It was determined to get a special edition paper printed highlighting the communities in the county. Mayor Johannsen was requesting the EDA to provide one hundred dollars to help cover the costs of the printing.

*MOTION:* A. *Walsh* moved; seconded by *S. Jeffery* to authorize the one hundred dollar (\$100.00) contribution to cover a portion of the newspaper costs associated with a special edition for the Home & Garden show.

ALM: *absent*; JEFFERY: *aye*; SMART: *aye*; WALSH: *aye*. *MOTION PASSED*.

- c) **Annual Appointments:** The Hendrum Economic Development Authority bylaws require the authority to elect or appoint a President and Vice-President to serve a one year term.

*MOTION:* A. *Walsh* moved; seconded by *S. Jeffery* to appoint Milton Alm as President and Michael Smart as Vice-President of the Hendrum Economic Development Authority board for 2018.

ALM: *absent*; JEFFERY: *aye*; SMART: *aye*; WALSH: *aye*. *MOTION PASSED*.

#### ADJOURNMENT

Vice President Smart adjourned the meeting at 7:03 pm. The next regular board meeting will be at 6:00 pm on February 12, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer