

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

March 21, 2022

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:04 pm on March 21, 2022 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mick Alm, Mike Smart and Curt Johannsen.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

The following member of the public was present: Emily Finney.

CITIZEN'S FORUM

- a) Emily Finney, Halstad Business League, approached the board to provide information on a bus tour for bringing representative from the Fargo-Moorhead area to tour the cities of Hendrum, Halstad and Ada to show all that is being offered in our communities including commercial opportunities, building lots, etc. The tour is currently in the planning stages and Mrs. Finney was inquiring on whether the City of Hendrum would be interested in participating.

CONSENT AGENDA

- a) February 14, 2022, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by M. Alm to approve the listed consent agenda item.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) **New Business:** B. Community Tour

MOTION: M. Alm moved; seconded by M. Smart to approve the agenda with the listed addition.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:**

A. Financial Report: The February financial report and March claims list totaling \$1,855.64 were presented for approval.

MOTION: M. Alm moved; seconded by M. Smart to approve the February financial report and payment of the following claims totaling \$1,855.64.

Sam's Club	\$27.70
Red River Valley Co-op	\$314.17
City of Hendrum	\$102.41

The Red River Promoter	\$75.00
Berkley Risk Administrators	\$1,022.00
Red River Valley Co-op	\$296.00
Internal Revenue Service	\$18.36

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. MOTION PASSED.

UNFINISHED BUSINESS

- A. Professional Building Rental Space:** There has been strong interest in renting the salon space. The potential renter has expressed that she is planning to open a salon once she has gotten her licensure in Minnesota.

MOTION: M. Smart moved; seconded by *M. Alm* to authorize Secretary/Treasurer Plemmons to sign any paperwork effectuating a lease agreement with Brittny at Salon B to rent office #1 when the salon owner is ready to lease.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. MOTION PASSED.

- B. Elementary School:** The owner of the baking and catering business has chosen not to enter into a lease agreement at this time to use the kitchen space at the school building. Plans for the private school are moving forward. Red River Valley Co-op will be moving into the school building starting on March 28th.

NEW BUSINESS:

- A. Western Norman County Fund:** No report.
- B. Community Tour:** The board is in full support of participating with the community tour that Emily Finney presented on.

MOTION: M. Alm moved; seconded by *M. Smart* to participate in the community tour.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. MOTION PASSED.

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 6:43 pm. The next regular board meeting will be at 6:30 pm on April 11, 2022, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer