

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

May 9, 2022

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:43 pm on May 9, 2022 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mick Alm, Mike Smart and Curt Johannsen.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

The following members of the public were present: Stash Hempeck and Dana Newgard.

CONSENT AGENDA

- a) April 11, 2022, EDA regular meeting minutes

MOTION: M. Alm moved; seconded by M. Smart to approve the listed consent agenda item.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

MOTION: M. Smart moved; seconded by M. Alm to approve the agenda as presented.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.

- b) **SECRETARY/TREASURER:**

- A. Financial Report:** The April financial report and May claims list totaling \$2,493.66 were presented for approval.

MOTION: M. Alm moved; seconded by M. Smart to approve the April financial report and payment of the following claims totaling \$2,493.66.

American Mail House	\$431.36
City of Hendrum	\$102.41
Red River Valley Co-op	\$298.12
Norman County Auditor-Treasurer	\$1,609.75
Amazon.com	\$37.34
Internal Revenue Service	\$14.68

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. Elementary School:** A part-time custodian has been hired. There have been some water infiltration issues in the lower level of the old school building, the boiler room and the girl's locker room. Council members have been taking turns vacuuming up the water. The heating system was shut down on Saturday, May 7th.

NEW BUSINESS:

- A. Conditional Use Permit:** An application for a conditional use permit at 110 Hendrum Drive has been received. The Authority scheduled a public hearing on the proposed request.

MOTION: M. Smart moved; seconded by M. Alm to schedule a public hearing on the proposed conditional use permit request for Monday, June 13, 2022, at 6:45 pm.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

- B. Teardown Proposal:** A proposal submitted by H/N to dismantle and remove the house and garages from 100 Park Avenue East was reviewed and discussed. The Authority chose not to accept the proposal stating that there is currently no budget balance to pay for the disposal fees.

MOTION: M. Smart moved; seconded by M. Alm not to accept the proposal presented by H/N to dismantle and remove the house and garages from 100 Park Avenue East.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 6:59 pm. The next regular board meeting will be at 6:30 pm on June 13, 2022, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer