

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

September 10, 2018

CALL TO ORDER

President Alm called to order the regular meeting of the Hendrum EDA at 6:04 pm on September 10, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Milton Alm, Michael Smart, Curt Johannsen, and Steven Jeffery.

CONSENT AGENDA

- a) August 13, 2018, EDA regular meeting minutes

MOTION: S. Jeffery moved; seconded by M. Smart to approve the meeting minutes as presented.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add Tax Forfeited Properties to New Business

MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the agenda with the listed additions.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The August financial report and September claims list totaling \$349.08 was presented for approval.

MOTION: C. Johannsen moved; seconded by M. Smart to approve the financial report and payment of the following claims totaling \$349.08.

Red River Valley Coop	\$252.94
City of Hendrum	\$86.96
IRS	\$9.18

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** C. Johannsen received a list of people to contact.

- c) **Community Club:** No update.
- d) **Board Member Vacancy:** No update.
- e) **EDA Planning:** The County EDA will be collecting data in early 2019 to put together a report on the county goals. The board will wait until the report comes out and then determine what the Hendrum EDA planning should entail.
- f) **Yard of the Month:** The Yard of the Month sign still has not been located. Discussion concerning a Christmas light contest evolved from talking about Yard of the Month.

MOTION: C. Johannsen moved; seconded by S. Jeffery to hold a Christmas light contest with prizes awarded for first, second, and third place with notification of the contest to occur in the holiday newsletter.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- g) **Lot Sale:** After conducting a public hearing, the board finds the sale of property to Randy and Deaune Bauers is considered beneficial to community development by establishing a new residential property within the city limits. However, the interested party has not reached a final agreement to purchase the property. If an agreement becomes finalized, the EDA will need to adopt a resolution authorizing the sale of real property in the City of Hendrum.

MOTION: C. Johannsen moved; seconded by M. Smart to sell the lot to Randy and Deaune Bauers if an agreement is reached.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

NEW BUSINESS

- a) **Soil Sample Drilling Request:** A right of access permit was submitted by MnDOT for the purpose of soil drilling, investigating, monitoring, testing, surveying, boring, and other activities necessary to perform geotechnical investigations for the Trunk Highway 75 reconstruction project of which findings will be provided to the Hendrum EDA as property owner at parcel number 43.

MOTION: C. Johannsen moved; seconded by S. Jeffery to authorize President Alm and C. Johannsen to sign the right of access permit submitted by MnDOT.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- b) **Tax Forfeited Properties:** Two properties will possibly be going up for tax forfeiture and a general discussion centered on purchasing one of the properties for redevelopment.

PUBLIC HEARING

The public hearing concerning the proposed transaction of real property for new home construction on Lot 1 Block 1 of the Wild Rice Addition was opened at 7:00 pm. No public commentary was submitted to the city office. No other commentary was provided.

MOTION: M. Smart moved; seconded by S. Jeffery to close the public hearing at 7:05 pm.

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

ADJOURNMENT

Having no further business, *C. Johannsen* moved; seconded by *M. Smart* to adjourn the meeting at 7:08 pm. The next regular board meeting will take place at 6:30 pm on October 8, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer