

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

April 9, 2018

CALL TO ORDER

Vice-President Smart called to order the regular meeting of the Hendrum EDA at 6:35 pm on April 9, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Michael Smart, Curt Johannsen, and Amy Mercil

CONSENT AGENDA

- a) March 12, 2018, EDA regular meeting minutes

MOTION: C. Johannsen moved; seconded by A. Mercil to approve the listed consent agenda items.

ALM: absent; JEFFERY: absent; JOHANNSEN: aye; MERCIL: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to New Business: E. Norman County EDA

a) *MOTION: A. Mercil moved; seconded by C. Johannsen to approve the agenda with the listed additions.*

ALM: absent; JEFFERY: absent; JOHANNSEN: aye; MERCIL: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The March financial report and April claims list totaling \$1,338.90 was presented for approval.

MOTION: C. Johannsen moved; seconded by A. Mercil to approve the financial report and payment of the following claims totaling \$1,338.90.

League of MN Cities Insurance	\$709.00
G&K Services	\$47.72
City of Hendrum	\$86.96
IRS	\$10.72
Valley Hardware	\$17.09
Nepstad Oil	\$64.55
Red River Valley Coop	\$355.14
G&K Services	\$47.72

ALM: absent; JEFFERY: absent; JOHANNSEN: aye; MERCIL: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** No update.
- c) **Marathon Walk:** No update.
- d) **Highway 75 Temporary Easements:** After conferring with the program manager from MnDOT, it was determined that the most cost effective decision all around is for the EDA to agree to zero dollar temporary easements with MnDOT for the Highway 75 project.

b) *MOTION:* C. Johannsen moved; seconded by A. Mercil to approve entering into temporary easements of the properties owned by the EDA with MnDOT for the Highway 75 project for zero dollars.

ALM: *absent*; JEFFERY: *absent*; JOHANNSEN: *aye*; MERCIL: *aye*; SMART: *aye*. *MOTION PASSED.*

- e) **Norman County EDA:** The Norman County EDA was approved as an official organization at the county commissioner's meeting. The group will need to develop bylaws and elect officers.

NEW BUSINESS

- a) **Flowers on Main:** The expense for soil and flowers for ten barrel planters is approximately five hundred dollars. Two barrel planters will need to be purchased this year to replace two aging planters. Traditionally this expense gets split with the city.

c) *MOTION:* A. Mercil moved; seconded by C. Johannsen to approve purchasing soil, flowers and two barrel planters for Main Street and requesting the expense be split between the Hendrum EDA and the City of Hendrum.

ALM: *absent*; JEFFERY: *absent*; JOHANNSEN: *aye*; MERCIL: *aye*; SMART: *aye*. *MOTION PASSED.*

- b) **Adopt-a-Pot Program:** It was determined by the EDA board members to amend the Adopt-a-Pot Program to allow for ten dollar increments for sponsoring a flower pot.

d) *MOTION:* C. Johannsen moved; seconded by A. Mercil to approve continuing the Adopt-a-Pot Program for 2018 with ten dollar incremental sponsorship.

ALM: *absent*; JEFFERY: *absent*; JOHANNSEN: *aye*; MERCIL: *aye*; SMART: *aye*. *MOTION PASSED.*

- c) **Yard of the Month:** Discussion occurred on continuing Yard of the Month for 2018 to include June, July & August and to purchase \$25.00 gift cards as part of the award.

e) *MOTION:* C. Johannsen moved; seconded by A. Mercil to approve awarding Yard-of-the-Month for 2018 in June, July, and August and purchasing corresponding twenty-five dollar gift cards from Bergeson's Nursery to be provided to the recipients.

ALM: *absent*; JEFFERY: *absent*; JOHANNSEN: *aye*; MERCIL: *aye*; SMART: *aye*. *MOTION PASSED.*

d) Community Club: There has been a renewed interest in re-establishing a community club. Boardmember Mercil is interested in being the EDA representative of the club. Secretary-Treasurer Plemmons was instructed to research the bylaws and/or mission statement from records of the previous community club which was established in the late 1990's and to bring the information to the next meeting.

f) *MOTION: C. Johannsen* moved; seconded by *A. Mercil* to pursue establishing a community club. *ALM: absent; JEFFERY: absent; JOHANNSEN: aye; MERCIL: aye; SMART: aye. MOTION PASSED.*

ADJOURNMENT

Having no further business, *C. Johannsen* moved; seconded by *A. Mercil* to adjourn the meeting at 7:24 pm. The next regular board meeting will be at 6:30 pm on May 14, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer