

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

November 19, 2025

### CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:07 PM on November 19, 2025 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Curt Johannsen, Mike Smart, and Ann Tommerdahl.

The following city personnel were present: Keri Plemmons, EDA Secretary-Treasurer.

### CONSENT AGENDA

- a) October 15, 2025, EDA regular meeting minutes

*MOTION: M. Smart moved; seconded by A. Tommerdahl to approve the consent agenda.*

*JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

- A. Add to New Business: C. Berggren Request**

*MOTION: A. Tommerdahl moved; seconded by M. Smart to approve the agenda with the listed addition.*

*JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** President Curt Johannsen had nothing to report beyond what was already on the agenda.

- b) **SECRETARY/TREASURER:**

- A. Financial Report:** The October financial report and November claims list totaling \$211.67 were presented for approval.

*MOTION: A. Tommerdahl moved; seconded by M. Smart to approve the October financial report and payment of the following claim totaling \$211.67.*

Red River Valley Co-op                      \$211.67

*JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.*

- c) **COMMUNITY CLUB REPORT:** The Haunted House raised \$475 for the food shelf, and the Halloween event had a good turnout. Plans for Santa Days on December 13<sup>th</sup> include a 25-cent store hosted by Immanuel Lutheran Church, Santa visits, and bake sale. Decorations and gift wrapping will be handled by volunteers at the fire hall. The

Community Club is working on revising their bylaws before applying for nonprofit status.

## UNFINISHED BUSINESS

### A. Infinity Center:

- **Dekko Foundation:** President Johannsen is planning to finalize the grant application with hopes that this will secure some funding for the gymnasium roof replacement.
- **Fundraising:** The board discussed ongoing efforts to raise funds for maintaining the Infinity Center. They agreed that fundraising should involve support from the Community Club but decided to postpone any major initiative until the club secures its own non-profit status.
- **Riverview Dairy:** The dairy recently toured the property and is exploring housing options for its upcoming project, but the developer has not committed to a timeline and continues to keep all possibilities open.

**B. 100 Park Ave E:** Before finalizing the sale to Joshua and Stephanie Kaasa, a survey and replat must be completed. The estimated cost for this work is approximately \$2,500, plus additional title opinion expenses. The board also discussed adding an easement to protect the shelterbelt trees and obtaining additional quotes to compare costs, so the resolution for the sale was postponed until more details are available.

**C. 304 Main St Roof:** Roof replacement is postponed until next year, with temporary winter fixes being explored.

**D. Custodian:** The board unanimously approved hiring Carmen Stetz for the custodial position.

*MOTION: M. Smart moved; seconded by A. Tommerdahl to hire Carmen Stetz for the custodial position at the Professional Building.*

*JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.*

## NEW BUSINESS:

**A. Christmas Light Contest:** The board decided not to host the contest this year. They may revisit it in the future or let the community club handle these activities.

**B. December Meeting Date:** The December meeting date was rescheduled to December 10, 2025, at 6:00 pm.

*MOTION: A. Tommerdahl moved; seconded by C. Johannsen to reschedule the next EDA meeting to December 10, 2025, at 6:00 pm.*

*JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.*

- C. Berggren Request:** Randy Berggren requested an extension on his timeline to build on his lot, citing personal and work-related delays. The board granted a one-year extension, contingent on leveling the lot this fall.

*MOTION: M. Smart moved; seconded by A. Tommerdahl to grant Randy Berggren a one-year extension, contingent on leveling the lot this fall.*

*JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye. MOTION PASSED.*

#### **ADJOURNMENT**

Having no further business, *A. Tommerdahl* moved; seconded by *M. Smart* to adjourn the meeting at 6:39 pm. The next regular board meeting will be at 6:00 pm on Wednesday, December 10, 2025 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer