

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

May 10, 2021

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:45 pm on May 10, 2021 in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mike Smart, Mick Alm and Curt Johannsen. The following members of the public was present: Trinity Moore, Lues Lopez, Abby Harthun and Brian Schlapkohl.

CITIZEN'S FORUM

Ms. Moore approached the board regarding the EDA owned property at 363 Rice Street South. She has a contractor lined up that would be able to complete the tear down and removal by the end of the summer.

CONSENT AGENDA

a) April 12, 2021, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by M. Alm to approve the listed consent agenda item.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

a) Add to New Business: B. 363 Rice St S

MOTION: M. Alm moved; seconded by M. Smart to approve the agenda as with the listed addition.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** No report.

b) **SECRETARY/TREASURER:**

A. Financial Report: The April financial report and May claims list totaling \$624.75 was presented for approval.

MOTION: M. Alm moved; seconded by M. Smart to approve the April financial report and payment of the following claims totaling \$624.75.

The Red River Promoter	\$75.00
Red River Valley Coop	\$280.15
City of Hendrum	\$102.41
Amazon.com	\$19.67
Amazon.com	\$10.14
Amazon.com	\$137.38

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. Professional Building Rental Space:** The EDA will continue to advertise through June the space for rent preferably seeking a tenant who will operate a salon/barbershop as this will provide the greatest benefit to the city.
- B. Norman County West Elementary School:** The Norman County West (NCW) Elementary School property acquisition proposal was presented to and approved by the NCW school board. The proposal has been sent to the school's attorney for review.
- C. 100 Park Ave E:** No update.
- D. Surplus Items – Online Auction:** The finalized list of items to be reviewed as potential surplus property is not yet ready.
- E. 335 Main St W:** Mr. Lopez and Ms. Harthun approached the board regarding the option to purchase a preowned manufactured home to be placed on a foundation. The original proposal was to remove the blighted structures on the property and to construct or move onto the property a new residential home and garage contingent on approval of a submitted building permit. The board concluded that an additional public hearing would need to be scheduled to hear comments either for or against developing the residential property with a preowned building. Mr. Lopez and Ms. Harthun will have photos of the proposed preowned residential structure available at the hearing.

MOTION: M. Smart moved; seconded by *M. Alm* to schedule a public hearing regarding the sale of property at 335 Main Street West for June 14th at 6:40 pm.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

NEW BUSINESS:

- A. Donations:** Two donations were received from the public in support of the Adopt-a-Pot program. A resolution will be introduced at the city council meeting for consideration to accept the proffered donations.
- B. 363 Rice St S:** After hearing the proposal from Ms. Moore regarding removing the blighted structures from the property, the board scheduled a public hearing to hear comments either for or against selling the property to be used as additional open yard space for the adjacent property owners.

MOTION: M. Alm moved; seconded by *M. Smart* to schedule a public hearing regarding the sale of property at 363 Rice Street South for June 14th at 7:00 pm.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

ADJOURNMENT

Having no further business, *M. Alm* moved; seconded by *M. Smart* to adjourn the meeting at 7:40 pm. The next regular board meeting will be at 6:30 pm on June 14, 2021, in the Hendrum Civic Center located at 309 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer