

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

June 11, 2018

CALL TO ORDER

Vice-President Smart called to order the regular meeting of the Hendrum EDA at 6:45 pm on June 11, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Michael Smart, Curt Johannsen, and Steven Jeffery.

CONSENT AGENDA

- a) May 21, 2018, EDA regular meeting minutes

MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the amended meeting minutes.

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; MERCIL: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add Wild Rice Addition Listing to Unfinished Business
- b) Add Board Member Vacancy to New Business

1. *MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the agenda with the listed additions:*

ALM: absent; JEFFERY: aye; JOHANNSEN: aye; MERCIL: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The May financial report and June claims list totaling \$812.50 was presented for approval.

MOTION: S. Jeffery moved; seconded by C. Johannsen to approve the financial report and payment of the following claims totaling \$812.50.

Red River Valley Coop	\$325.26
G&K Services	\$47.72
Heritage Publications	\$275.00
City of Hendrum	\$86.96
Walgreens	\$10.73
Julin Law Office	\$27.00
Valley Hardware & Supply	22.99

IRS

\$16.84

ALM: *absent*; JEFFERY: *aye*; JOHANNSEN: *aye*; MERCIL: *absent*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** No update.
- c) **Marathon Walk:** No update.
- d) **Community Club:** No additional information has been found in the city records.
- e) **Wild Rice Addition Listing:** The listing agreements have been signed.

NEW BUSINESS

- a) **Board Member Vacancy:** It has been reported that A. Mercil moved out of the city but has not submitted a letter of resignation. Discussion centered around contacting A. Mercil to ask if she is planning to resign.

ADJOURNMENT

Having no further business, *S. Jeffery* moved; seconded by *C. Johannsen* to adjourn the meeting at 7:27 pm. The next regular board meeting will take place at 6:30 pm on July 9, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer