

# HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

## Regular Board Meeting Minutes

November 14, 2018

### CALL TO ORDER

Vice-President Smart called to order the regular meeting of the Hendrum EDA at 6:12 pm on November 14, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

### ROLL CALL

The following board members were present: Michael Smart, Curt Johannsen, and Steven Jeffery.

### CONSENT AGENDA

- a) October 8, 2018, EDA regular meeting minutes – an updated copy was provided at the meeting.

*MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the meeting minutes as presented.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### APPROVAL OF AGENDA

*MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the agenda.*

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The October financial report and November claims list totaling \$709.81 was presented for approval.

*MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the financial report and payment of the following claims totaling \$709.81.*

Cintas	\$37.66
Red River Valley Coop	\$216.57
NCEDA	\$250.00
Vistaprint	\$60.62
City of Hendrum	\$86.96
Nepstad Oil	\$58.00

*ALM: absent; JEFFERY: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.*

### UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** No update.
- c) **Community Club:** No update.
- d) **Board Member Vacancy:** No update.
- e) **YOTM/Holiday Lights:** The board discussed the logistics of the Holiday Light Contest. M. Alm and S. Jeffery have been designated as the judging committee and gift certificates will be purchased from local businesses for the awards. First place will be awarded forty dollars in gift certificates, second place will be awarded thirty dollars in gift certificates and third place will be awarded twenty dollars in gift certificates.

*MOTION:* C. Johannsen moved; seconded by S. Jeffery to purchase three gift certificates from Nepstad Oil (twenty, fifteen and ten dollars), three gift certificates from Tank's Barley House (twenty, fifteen and ten dollars) and for the judging to take place on December 20<sup>th</sup>, weather permitting.

ALM: *absent*; JEFFERY: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

- f) **Facebook Page:** The administrator and editor that were set at the last meeting have been assigned to the Facebook page. The page name has been changed to City of Hendrum.
- g) **Tax Forfeited Properties:** The Norman County Commissioners approved the offer to purchase PID 29-4420000 for one-thousand dollars (\$1,000.00) to correct blighted conditions by removing the blighted structure and preparing the property to be available for the development of housing. The property will be placed under single ownership of the Hendrum Economic Development Authority.

**NEW BUSINESS:** There was no new business on the agenda.

## **ADJOURNMENT**

Having no further business, the meeting was adjourned at 6:48 pm. The next regular board meeting will take place at 6:00 pm on December 10, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer