

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

June 13, 2022

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:40 pm on June 13, 2022 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Mick Alm, Mike Smart and Curt Johannsen.

The following city personnel was present: Keri Plemmons, EDA Secretary-Treasurer.

The following members of the public were present: Peggy Chisholm, REACH Executive Director; Kristy Beyl, REACH Thrift Store clerk; and John Kolness REACH Board member.

CONSENT AGENDA

- a) May 9, 2022, EDA regular meeting minutes

MOTION: M. Alm moved; seconded by *M. Smart* to approve the listed consent agenda item.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to New Business: **A. REACH**

MOTION: M. Smart moved; seconded by *M. Alm* to approve the agenda with the listed addition.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.

- b) **SECRETARY/TREASURER:**

A. Financial Report: The May financial report and June claims list totaling \$476.79 were presented for approval. There was a correction made to the April financial report. The disbursement from Amazon.com for \$37.34 should have been coded to the General Fund. The total disbursements for April were corrected to \$2,619.98 and the ending fund balance for April was corrected to \$2,112.16.

MOTION: M. Alm moved; seconded by *M. Smart* to approve the May financial report and payment of the following claims totaling \$476.79.

Amazon.com	\$50.86
Red River Valley Co-op	\$264.04
City of Hendrum	\$102.41
Amazon.com	\$59.48

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- A. Elementary School:** The plumbing issues have been addressed. There is a fuse that has been causing electrical problems that will need to be investigated. President Johannsen was recently informed that the private school endeavor will not be moving forward with their plans to establish operations in the elementary school due to a variety of factors. The school building management committee is on hold and the “Save the Building” committee may be revived.
- B. Public Hearing (6:45 pm):** A variance application has been filed by Jamie and Angie Trautner pursuant to Subd. 6, Ordinance No. 74: Planning & Zoning (Land Use) for the construction of a personal storage building and workshop as the “Principal” structure on Lot Five, Block Five, Wild Rice Addition of the City of Hendrum, Norman County, Minnesota. A public hearing was scheduled to be held on Monday, June 13, 2022, at 6:45 pm to hear commentary on the proposed variance. There was no commentary submitted to the Hendrum City Clerk’s office and there were no members of the public in attendance. After reviewing the variance application and supporting documentation submitted by Mr. and Mrs. Trautner, it was discussed by the board that the sheet steel siding would need to be included as a variance to the Wild Rice Addition Declaration of Covenants Conditions and Restrictions. With the addition of the sheet steel siding to the variance, the Authority recommended that the variance be approved. The Authority will remit its recommendation to the City Council.

MOTION: M. Smart moved; seconded by M. Alm to recommend adding a variance to the Wild Rice Addition Declaration of Covenants Conditions and Restrictions regarding the sheet steel siding and to remit the recommended approval of the variance application to the Hendrum City Council.

ALM: aye; JOHANNSEN: aye; SMART: aye. MOTION PASSED.

NEW BUSINESS:

- A. REACH:** Representatives of REACH were in attendance to inquire on using office #2 in the Professional Building as a temporary space to house the food shelf program that serves the area. They are waiting on approval from Simplot to move the thrift store operations into the Simplot office building and, in the meantime, will need a space to store the refrigerator, freezer, shelving, and supplies. The food shelf will be housed in the location of the current thrift store at 304 Main Street East when the move to the new building is completed. They would like to have the food shelf operating out of the Professional Building by July 7th.

MOTION: M. Alm moved; seconded by *M. Smart* to temporarily rent office #2 located in the Professional Building at 308 Main Street East to REACH to use for the food shelf for one dollar per month.

ALM: *aye*; JOHANNSEN: *aye*; SMART: *aye*. *MOTION PASSED.*

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *M. Alm* to adjourn the meeting at 7:22 pm. The next regular board meeting will be at 6:30 pm on July 11, 2022, in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer