

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

May 21, 2018

CALL TO ORDER

President Alm called to order the regular meeting of the Hendrum EDA at 6:35 pm on May 21, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Milton Alm, Michael Smart, Curt Johannsen, and Steven Jeffery.

The following member of the public was present: Eric Smart

CONSENT AGENDA

a) April 9, 2018, EDA regular meeting minutes

MOTION: S. Jeffery moved; seconded by M. Smart to approve the listed consent agenda items.

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; MERCIL: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

a) *MOTION: M. Smart moved; seconded by S. Jeffery to approve the agenda with the listed additions.*

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; MERCIL: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

a) **PRESIDENT:** No report.

b) **SECRETARY/TREASURER:** The April financial report and May claims list totaling \$1,985.30 was presented for approval.

MOTION: C. Johannsen moved; seconded by S. Jeffery to approve the financial report and payment of the following claims totaling \$1,985.30.

Red River Valley Coop	\$427.64
G&K Services	\$47.72
City of Hendrum	\$86.96
IRS	\$12.24
Sam's Club	\$17.36
Norman County Treasurer	\$1,393.38

ALM: aye; JEFFERY: aye; JOHANNSEN: aye; MERCIL: absent; SMART: aye. MOTION PASSED.

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** A representative from Tri-Valley inspected the building. There is enough space to make the building work for either a center license or a family license. The next step is to find somebody to operate a daycare business.
- c) **Marathon Walk:** No update.
- d) **Highway 75 Temporary Easements:** The zero dollar easements have been signed and returned to MnDOT.
- e) **Community Club:** Research into EDA records have not turned up old bylaws as of yet. Secretary-Treasurer Plemmons was instructed to continue researching the records and to reach out to other communities for sample bylaws.

NEW BUSINESS

- a) **Wild Rice Addition Listing Proposal:** Eric Smart from Home Crown Realty provided the board with information covering his background, Home Crown Realty's presence in Norman County and his marketing strategy for selling the lots in the Wild Rice Addition.
- b) *MOTION: C. Johannsen moved; seconded by S. Jeffery to enter into a listing agreement with Eric Smart from Home Crown Realty to list the properties on the north side of Hendrum Drive and Todd Street for eight thousand dollars (\$8,000.00) and the properties on the south side of Hendrum Drive for ten thousand dollars (\$10,000) for an agreement term effective until December 31, 2019, and to authorize President Alm and Secretary-Treasurer Plemmons to sign all documents necessary to effectuate the transaction.*

ALM: *aye*; JEFFERY: *aye*; JOHANNSEN: *aye*; MERCIL: *absent*; SMART: *abstain*. *MOTION PASSED.*

OTHER BUSINESS

The Norman County EDA has adopted bylaws and elected officers and the county commissioners approved the requested \$15,000 budget. The board's immediate plans are to create a brand.

ADJOURNMENT

Having no further business, *C. Johannsen* moved; seconded by *M. Smart* to adjourn the meeting at 7:40 pm. The next regular board meeting will take place at 6:30 pm on June 11, 2018, in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer