

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

February 12, 2018

CALL TO ORDER

President Alm called to order the regular meeting of the Hendrum EDA at 6:09 pm on February 12, 2018 in the board room of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

OATH OF OFFICE

Curt Johannsen was sworn in as a new board member.

ROLL CALL

The following board members were present: Michael Smart, Curt Johannsen, Amy Mercil, Milton Alm

CONSENT AGENDA

- a) January 8, 2018, regular EDA meeting minutes
- b) January 25, 2018, EDA special meeting minutes

MOTION: C. Johannsen moved; seconded by A. Mercil to approve the listed consent agenda items.

ALM: aye; JEFFERY: absent; JOHANNSEN: aye; MERCIL: aye; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

- a) NEW BUSINESS: C. Discover Norman County Ad Page

MOTION: M. Smart moved; seconded by A. Mercil to approve the agenda with the listed addition.

ALM: aye; JEFFERY: absent; JOHANNSEN: aye; MERCIL: aye; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** No report.
- b) **SECRETARY/TREASURER:** The financial report and claims list totaling \$1,018.15 was presented for approval.

MOTION: C. Johannsen moved; seconded by M. Smart to approve the financial report and payment of the following claims totaling \$1,018.15:

Red River Valley Coop	\$416.00
City of Hendrum	\$173.92
IRS	\$27.54
Reliable Vacuum Store	\$32.24

Menards	\$9.49
Walmart	\$17.09
Nepstad Oil	\$294.15
G&K Services	\$47.72

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; MERCIL: *aye*; SMART: *aye*. *MOTION PASSED.*

UNFINISHED BUSINESS

- a) **Shock & Awe Grant:** No update.
- b) **304 Main St E:** C. Johannsen had contacted Northwest Minnesota Foundation concerning their Caring Communities Program Grant. Funding has already been awarded, but Hendrum has been placed on the list if additional funding comes available. The Foundation provided interesting statistics on the gap in childcare for the Hendrum area that highlighted how much of a need this is for the community. The next step is to have the building inspected to find out what would need to be done to make the building acceptable for providing daycare.
- c) **Marathon Walk:** No update.

NEW BUSINESS

- a) **Lobby Seating:** A request was made to purchase updated seating for the lobby of the Professional Building.

MOTION: A. Mercil moved; seconded by M. Smart to authorize an expense budget of \$500 to purchase furniture for the lobby.

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; MERCIL: *aye*; SMART: *aye*. *MOTION PASSED.*

- b) **Vacuum:** The vacuum does not work and needs to be replaced.

MOTION: C. Johannsen moved; seconded by A. Mercil to authorize an expense budget of \$250 to purchase a vacuum for use in the Professional Building.

ALM: *aye*; JEFFERY: *absent*; JOHANNSEN: *aye*; MERCIL: *aye*; SMART: *aye*. *MOTION PASSED.*

- c) **Discover Norman County Ad Page:** A mock-up of the updated ad page was reviewed and a color change to highlight a word on the page was agreed to by general consensus.

ADJOURNMENT

Having no further business, A. Mercil moved; seconded by M. Smart to adjourn the meeting at 6:54 pm. The next regular board meeting will be at 6:00 pm on March 12, 2018, in the board room of the Professional Building.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer