

CITY OF HENDRUM
REGULAR COUNCIL MEETING MINUTES

February 18, 2026 – 7:00 PM

Professional Building Boardroom – 308 Main Street East, Hendrum, Minnesota

CALL TO ORDER

Mayor Johannsen called to order the regular meeting at 7:00 PM. The Pledge of Allegiance was recited.

ROLL CALL

The following council members were present: Paul Baukol, Curt Johannsen, Stephanie Kaasa, and Mike Smart.

The following city personnel were present: Keri Plemmons, Clerk-Treasurer; Dustin Reinhart, Maintenance Superintendent.

CITIZEN'S FORUM

No citizens appeared before the Council.

CONSENT AGENDA

The Consent Agenda consisted of the January 28, 2026, Regular Meeting Minutes, the January 2026 Maintenance Logs, Resolution No. 2026-05 accepting a \$300 donation from the Borup Community Club, and correspondence from the West Central Regional Water District.

MOTION: P. Baukol moved; seconded by M. Smart to approve the consent agenda items.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

APPROVAL OF AGENDA

No additions were made to the agenda.

MOTION: P. Baukol moved; seconded by S. Kaasa to approve the agenda as presented.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- A. PUBLIC WORKS & MAINTENANCE REPORT:** Maintenance Superintendent Reinhart reported that a frozen pipe at the school building had released approximately 800 gallons of water into a basement room, and that the leak had been repaired and cleanup completed. He also provided updates on snow removal, boiler and equipment maintenance, streetlight issues, and infrastructure needs.

- 1. Employee Evaluation:** The City Council conducted the annual performance evaluation of the Maintenance Superintendent in a closed session pursuant to Minnesota Statute 13D.05, subdivision 3(a). Following the conclusion of the session, the Council reopened the meeting and reported that the evaluation had been completed and discussed with the employee.

MOTION: M. Smart moved; seconded by P. Baukol to close the meeting for the purpose of conducting the employee evaluation pursuant to Minnesota Statute 13D.05, subdivision 3(a).

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

MOTION: P. Baukol moved; seconded by S. Kaasa to reopen the meeting to the public.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

B. CLERK-TREASURER’S REPORT:

- 1. Financial Report & Claims List:** The January financial report and February claims list with one correction made by Fire Chief and Councilmember Michael Smart: \$1,779.47 of the Emergency Apparatus repair invoice is to be billed to the Fire Relief Association instead of the city.

Claim #	Vendor	Total
5454	City of Hendrum	\$248.36
5455	Clearbrook Electric, Inc.	\$69.99
5456	Agassiz Chemical & Equipment, Inc.	\$650.00
5457	Verizon Wireless	\$38.62
5458	Alex Air Apparatus 2 LLC	\$450.36
5459	Red River Valley Cooperative Power	\$225.82
5460	Kotaco Fuels	\$424.96
5461	Minnesota Unemployment Insurance	\$24.78
5462	USPS	\$156.00
5463	MidStates Wireless	\$168.00
5464	Visser Trenching Inc.	\$2,000.00
5465	DVS Renewal	\$65.75
5466	Gopher State One-Call	\$1.35
5467	Red River Valley Cooperative Power	\$4,276.98
5468	Red River Valley Cooperative Power	\$60.00
5469	Arvig	\$4.95
5470	Northwestern Bank	\$3,423.91
5471	Grand Forks Fire Equipment LLC	\$123.60
5472	MN Public Facilities Authority	\$839.52
5473	Bitker, Inc.	\$781.64
5474	Fuch’s Sanitation, Inc.	\$2,784.04
5475	PERA	\$607.94
5476	PERA	\$585.65
5477	Internal Revenue Service	\$1,813.66
5478	Kotaco Fuels	\$10,318.65
5479	Julin Law Office, PLLC	\$300.00
5480	Julin Law Office, PLLC	\$90.00
5481	Valley United Co-op	\$65.62
5482	Emergency Apparatus Maintenance Inc.	\$3,012.17 \$1,232.70
5483	Red River Valley Cooperative Power	\$4,488.99
5484	Red River Valley Cooperative Power	\$67.50
5485	Menards	\$51.75
5486	Casey’s	\$70.58

MOTION: M. Smart moved; seconded by P. Baukol to approve the January financial report and payment of claims totaling \$36,514.67

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

2. Voided Checks: 18235-18240, 18354

C. MAYOR'S REPORT: No additional items were reported beyond those listed on the agenda.

D. FIRE & RESCUE REPORT: Fire Chief Smart reported that fire apparatus repairs had been completed, with transmission reprogramming still pending. Training continues for the Firefighter I program, and the ambulance received new tires due to traction concerns. The emergency siren may not have sounded during the monthly test and will be inspected.

UNFINISHED BUSINESS

A. City Ordinance Violations: An animal control complaint involving unlicensed dogs running at large was discussed. The Council decided to follow up with the Sheriff's office. The Council also reviewed two winter-parking violations involving unmoved vehicles and a trailer and approved towing.

MOTION: P. Baukol moved; seconded by S. Kaasa to authorize towing of the vehicles and trailer in violation of winter parking regulations.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

B. City Street Paving Project: No updates were available; legislative funding opportunities will be reviewed.

C. Rural Water Supply Project: The Council reviewed public notices issued by the West Central Regional Water District as part of the district formation process.

D. Infinity Center:

- **Gymnasium Roof Repair:** The Mayor continued working toward resolving the gymnasium roof repair, noting that the insurance claim remains under review while the Council seeks full-roof replacement funding to address the identified damage.
- **Rentals:** The Council reviewed rental activity at the Infinity Center including delinquent accounts, noting that one tenant has brought their account current through January while the other tenant remained delinquent and would be issued a formal notice.
- **Riverview Dairy:** The Mayor reported that Riverview Dairy remains interested in the Infinity Center and plans to tour the facility with an architect once scheduling allows.
- **Industrial Arts Building/Football Field:** Council and staff marked anticipated boundary lines for parceling the football field area. Moore Engineering has been contacted to conduct the survey and prepare legal descriptions.
- **Building Closure Plan:** The Council discussed the financial strain of maintaining the Infinity Center and the need for a structured closure timeline should no buyer or rental agreement materialize.

MOTION: P. Baukol moved; seconded by S. Kaasa to prepare a building closure plan effective July 1, 2026.

BAUKOL: aye; JOHANNSEN: nay; KAASA: aye; SCHLAPKOHL: absent; SMART: nay. MOTION FAILED.

NEW BUSINESS: There was no new business on the agenda.

ANNOUNCEMENTS

The next regular council meeting will be held on Wednesday, March 18, 2026 at 7:00 PM.

ADJOURNMENT

MOTION: P. Baukol moved; seconded by M. Smart to adjourn the meeting at 8:39 PM.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

Minutes submitted by:

Keri Plemmons, Clerk-Treasurer