



# City Council

## Agenda Packet

<b>Meeting Date</b>	March 18, 2026
<b>Meeting Time</b>	7:00 PM
<b>Meeting Location</b>	City Hall Boardroom: 308 Main St E
<b>Prepared By</b>	Keri Plemmons, Clerk-Treasurer

This agenda packet is prepared for official use by the  
Hendrum City Council.

**1. CALL TO ORDER, PLEDGE OF ALLEGIENCE, ROLL CALL****2. CITIZEN'S FORUM**

This is an opportunity for the public to provide public comments. The Council will take no official action on items discussed at the forum except for referral to staff or committee for future reports.

**3. CONSENT AGENDA – Approval of Documents as Listed:****A. Minutes**

Documents: 2026-02-18 Regular Council Meeting Minutes

**B. Public Works & Maintenance Log**

Documents: 2026-02 Maintenance Logs

**C. Donation**

Documents: Resolution No. 2026-06

**4. APPROVE AGENDA**

No item of business shall be considered unless it appears on the agenda of the meeting. Board Members may add items to the agenda by a majority vote of the Council.

**5. PUBLIC WORKS & MAINTENANCE REPORT****6. CLERK-TREASURER'S REPORT**

A. Financial Report & Claims List

B. Voided Checks: 18359, 18361

**7. MAYOR'S REPORT****8. FIRE & RESCUE REPORT****9. UNFINISHED BUSINESS**

A. City Ordinance Violations

B. City Street Paving Project

C. Rural Water Supply Project

D. Infinity Center

- Gymnasium Roof Repair
- Rentals
- Realtor
- Riverview Dairy

- Industrial Arts Building/Football Field
- Building Closure Plan

**10. NEW BUSINESS**

A. Infinity Center Vandalism: Consideration of Matters on Criminal Case Involving Burglary, Theft, and First-Degree Property Damage

**11. ANNOUNCEMENTS**

A. **Saturday, March 28, 2026:** Steak Supper Event 6:00 pm Infinity Center Gymnasium

B. **Wednesday, April 15, 2026:** Regular Council Meeting: 7:00 pm Boardroom

C. **Tuesday, April 21, 2026:** Local Board of Appeals: 6:00 pm Boardroom

**12. ADJOURNMENT**

**CITY OF HENDRUM**  
**REGULAR COUNCIL MEETING MINUTES**

February 18, 2026 – 7:00 PM

Professional Building Boardroom – 308 Main Street East, Hendrum, Minnesota

**CALL TO ORDER**

Mayor Johannsen called to order the regular meeting at 7:00 PM. The Pledge of Allegiance was recited.

**ROLL CALL**

The following council members were present: Paul Baukol, Curt Johannsen, Stephanie Kaasa, and Mike Smart.

The following city personnel were present: Keri Plemmons, Clerk-Treasurer; Dustin Reinhart, Maintenance Superintendent.

**CITIZEN'S FORUM**

No citizens appeared before the Council.

**CONSENT AGENDA**

The Consent Agenda consisted of the January 28, 2026, Regular Meeting Minutes, the January 2026 Maintenance Logs, Resolution No. 2026-05 accepting a \$300 donation from the Borup Community Club, and correspondence from the West Central Regional Water District.

**MOTION:** P. Baukol moved; seconded by M. Smart to approve the consent agenda items.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

**APPROVAL OF AGENDA**

No additions were made to the agenda.

**MOTION:** P. Baukol moved; seconded by S. Kaasa to approve the agenda as presented.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

**REPORTS OF OFFICERS AND DEPARTMENT HEADS**

**A. PUBLIC WORKS & MAINTENANCE REPORT:** Maintenance Superintendent Reinhart reported that a frozen pipe at the school building had released approximately 800 gallons of water into a basement room, and that the leak had been repaired and cleanup completed. He also provided updates on snow removal, boiler and equipment maintenance, streetlight issues, and infrastructure needs.

**1. Employee Evaluation:** The City Council conducted the annual performance evaluation of the Maintenance Superintendent in a closed session pursuant to Minnesota Statute 13D.05, subdivision 3(a). Following the conclusion of the session, the Council reopened the meeting and reported that the evaluation had been completed and discussed with the employee.

**MOTION:** M. Smart moved; seconded by P. Baukol to close the meeting for the purpose of conducting the employee evaluation pursuant to Minnesota Statute 13D.05, subdivision 3(a).

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

**MOTION:** P. Baukol moved; seconded by S. Kaasa to reopen the meeting to the public.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

**B. CLERK-TREASURER'S REPORT:**

- 1. Financial Report & Claims List:** The January financial report and February claims list with one correction made by Fire Chief and Councilmember Michael Smart: \$1,779.47 of the Emergency Apparatus repair invoice is to be billed to the Fire Relief Association instead of the city.

Claim #	Vendor	Total
5454	City of Hendrum	\$248.36
5455	Clearbrook Electric, Inc.	\$69.99
5456	Agassiz Chemical & Equipment, Inc.	\$650.00
5457	Verizon Wireless	\$38.62
5458	Alex Air Apparatus 2 LLC	\$450.36
5459	Red River Valley Cooperative Power	\$225.82
5460	Kotaco Fuels	\$424.96
5461	Minnesota Unemployment Insurance	\$24.78
5462	USPS	\$156.00
5463	MidStates Wireless	\$168.00
5464	Visser Trenching Inc.	\$2,000.00
5465	DVS Renewal	\$65.75
5466	Gopher State One-Call	\$1.35
5467	Red River Valley Cooperative Power	\$4,276.98
5468	Red River Valley Cooperative Power	\$60.00
5469	Arvig	\$4.95
5470	Northwestern Bank	\$3,423.91
5471	Grand Forks Fire Equipment LLC	\$123.60
5472	MN Public Facilities Authority	\$839.52
5473	Bitker, Inc.	\$781.64
5474	Fuch's Sanitation, Inc.	\$2,784.04
5475	PERA	\$607.94
5476	PERA	\$585.65
5477	Internal Revenue Service	\$1,813.66
5478	Kotaco Fuels	\$10,318.65
5479	Julin Law Office, PLLC	\$300.00
5480	Julin Law Office, PLLC	\$90.00
5481	Valley United Co-op	\$65.62
5482	Emergency Apparatus Maintenance Inc.	<del>\$3,012.17</del> \$1,232.70
5483	Red River Valley Cooperative Power	\$4,488.99
5484	Red River Valley Cooperative Power	\$67.50
5485	Menards	\$51.75
5486	Casey's	\$70.58

**MOTION:** M. Smart moved; seconded by P. Baukol to approve the January financial report and payment of claims totaling \$36,514.67

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

**2. Voided Checks:** 18235-18240, 18354

**C. MAYOR'S REPORT:** No additional items were reported beyond those listed on the agenda.

**D. FIRE & RESCUE REPORT:** Fire Chief Smart reported that fire apparatus repairs had been completed, with transmission reprogramming still pending. Training continues for the Firefighter I program, and the ambulance received new tires due to traction concerns. The emergency siren may not have sounded during the monthly test and will be inspected.

**UNFINISHED BUSINESS**

**A. City Ordinance Violations:** An animal control complaint involving unlicensed dogs running at large was discussed. The Council decided to follow up with the Sheriff's office. The Council also reviewed two winter-parking violations involving unmoved vehicles and a trailer and approved towing.

**MOTION:** P. Baukol moved; seconded by S. Kaasa to authorize towing of the vehicles and trailer in violation of winter parking regulations.

BAUKOL: aye; JOHANNSEN: aye; KAASA: aye; SCHLAPKOHL: absent; SMART: aye. MOTION PASSED.

**B. City Street Paving Project:** No updates were available; legislative funding opportunities will be reviewed.

**C. Rural Water Supply Project:** The Council reviewed public notices issued by the West Central Regional Water District as part of the district formation process.

**D. Infinity Center:**

- **Gymnasium Roof Repair:** The Mayor continued working toward resolving the gymnasium roof repair, noting that the insurance claim remains under review while the Council seeks full-roof replacement funding to address the identified damage.
- **Rentals:** The Council reviewed rental activity at the Infinity Center including delinquent accounts, noting that one tenant has brought their account current through January while the other tenant remained delinquent and would be issued a formal notice.
- **Riverview Dairy:** The Mayor reported that Riverview Dairy remains interested in the Infinity Center and plans to tour the facility with an architect once scheduling allows.
- **Industrial Arts Building/Football Field:** Council and staff marked anticipated boundary lines for parceling the football field area. Moore Engineering has been contacted to conduct the survey and prepare legal descriptions.
- **Building Closure Plan:** The Council discussed the financial strain of maintaining the Infinity Center and the need for a structured closure timeline should no buyer or rental agreement materialize.

**MOTION:** P. Baukol moved; seconded by S. Kaasa to prepare a building closure plan effective July 1, 2026.

BAUKOL: aye; JOHANNSEN: nay; KAASA: aye; SCHLAPKOHL: absent; SMART: nay. MOTION FAILED.

**NEW BUSINESS:** There was no new business on the agenda.

**ANNOUNCEMENTS**

The next regular council meeting will be held on Wednesday, March 18, 2026 at 7:00 PM.

**ADJOURNMENT**

**MOTION:** P. Baukol moved; seconded by M. Smart to adjourn the meeting at 8:39 PM.

**BAUKOL:** aye; **JOHANNSEN:** aye; **KAASA:** aye; **SCHLAPKOHL:** absent; **SMART:** aye. **MOTION PASSED.**

Minutes submitted by:

Keri Plemmons, Clerk-Treasurer





**RESOLUTION NO. 2026-06**

**RESOLUTION ACCEPTING DONATIONS**

**WHEREAS**, the City of Hendrum is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the City:

<b>Name of Donor</b>	<b>Donation</b>	<b>Intent Described by Donor</b>
Borup Community Club	\$300	Gaming Account

**WHEREAS**, all such donations have been contributed to assist the City in the establishment, operation and/or enhancement of a public facility or department, as allowed by law; and

**WHEREAS**, the City of Hendrum is appreciative of the donors' intent and finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HENDRUM, MINNESOTA, AS FOLLOWS:**

1. The donation described above is accepted and shall be used for the purposes intended either alone or in cooperation with others, as allowed by law.



# **City of Hendrum**

## **Financial Report**

### **City Council Agenda Packet**

**Reporting Period: February 2026**

**Meeting Date: March 18, 2026**

**City of Hendrum**

For the Period :

**Cash Control Statement**

2/1/2026 - 2/28/2026

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits in Transit	Plus		Total Per Bank Statement
						Oustanding Checks		
General Fund	(\$671.15)	\$89,236.62	\$28,974.46	\$59,591.01	\$ -	\$ -		\$ 59,591.01
Pest Control	\$11,569.70	\$159.56	\$0.00	\$11,729.26	\$ -	\$ -		\$ 11,729.26
Fire Fund	(\$8,011.39)	\$7,300.00	\$3,583.16	(\$4,294.55)	\$ -	\$ 271.54		\$ (4,023.01)
2024A General Obligation Water Revenue Note Fund	\$18,550.00	\$0.00	\$0.00	\$18,550.00	\$ -	\$ -		\$18,550.00
Drinking Water Revenue Bond	\$5,588.55	\$1,720.90	\$310.00	\$6,999.45	\$ -	\$ -		\$ 6,999.45
Sewer Phase I & II Revenue Bonds	\$14,426.79	\$2,363.90	\$3,300.52	\$13,490.17	\$ -	\$ -		\$ 13,490.17
Tax Increment Debt Service (Wild Rice Addition)	(\$58,566.20)	\$0.00	\$0.00	(\$58,566.20)	\$ -	\$ -		\$ (58,566.20)
Water	(\$3,243.23)	\$3,166.86	\$3,198.82	(\$3,275.19)	\$ -	\$ 76.00		\$ (3,199.19)
Sewage Collection and Disposal	\$8,053.58	\$4,970.89	\$3,031.56	\$9,992.91	\$ -	\$ -		\$ 9,992.91
Refuse or Garbage Collection	(\$17,483.14)	\$2,411.70	\$2,784.04	(\$17,855.48)	\$ -	\$ -		\$ (17,855.48)
Park Fund	(\$6,797.72)	\$1,700.00	\$67.50	(\$5,165.22)	\$ -	\$ -		\$ (5,165.22)
Hendrum Economic Development Authority Fund	\$2,257.24	\$542.00	\$557.42	\$2,241.82	\$ -	\$ 344.62		\$ 2,586.44
<b>Total</b>	<b>(\$34,326.97)</b>	<b>\$113,572.43</b>	<b>\$45,807.48</b>	<b>\$33,437.98</b>	<b>\$ -</b>	<b>\$ 692.16</b>		<b>\$ 34,130.14</b>

**Ending Balance**

Bank Statements	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance
General Checking Account	\$ 15,779.80	\$ 110,167.43	\$ 101,219.09	\$ 24,728.14
Hendrum EDA Checking Account	\$ 4,928.64	\$ 542.00	\$ 1,952.51	\$ 3,518.13
Hendrum Community Park Checking Account	\$ 4,451.37	\$ 1,500.00	\$ 67.50	\$ 5,883.87
<b>TOTAL</b>				<b>\$ 34,130.14</b>

**\$ -**  
**DIFFERENCE**

Investments	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance
Hendrum Community Park Savings Account	\$ 1,620.09	\$ 0.78	\$ -	\$ 1,620.87
Hendrum's 125th Anniversary	\$ 1,374.96	\$ -	\$ -	\$ 1,374.96
City Clock Savings Account	\$ 808.47	\$ -	\$ -	\$ 808.47
<b>TOTAL</b>				<b>\$ 3,804.30</b>

	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance
School Building	\$ (109,869.50)	\$ 2,335.32	\$ 14,538.49	\$ (122,072.67)
Gaming Account	\$ 4,325.00	\$ 600.00	\$ -	\$ 4,925.00
State Aid for Streets	\$ (2,861.52)	\$ -	\$ 2,000.00	\$ (4,861.52)

Tax Anticipation Certificates .5% rate	Issued	Balance	Date Paid	Paid	Ending Balance	Days	Interest Due
TAC 2601 (check 18330)	20-Jan	\$ 9,152.76		\$ -	\$ 9,152.76		
TAC 2602 (check 18333)	27-Jan	\$ 19,475.00		\$ -	\$ 19,475.00		
TAC 2603 (check 18335)	20-Jan	\$ 2,784.04		\$ -	\$ 2,784.04		
TAC 2604 (check 18339)	26-Jan	\$ 1,434.18		\$ -	\$ 1,434.18		
TAC 2605 (check 18340)	27-Jan	\$ 1,927.26		\$ -	\$ 1,927.26		
TAC 2606 (check 18353)	6-Feb	\$ 1,301.96		\$ -	\$ 1,301.96		
TAC 2607 (check 18355)	6-Feb	\$ 1,945.43		\$ -	\$ 1,945.43		
TAC 2608 (check 18356)	10-Feb	\$ 2,784.04		\$ -	\$ 2,784.04		
TAC 2609 (ACH)	18-Feb	\$ 58,566.20		\$ -	\$ 58,566.20		
TAC 2610 (check 18345)	3-Feb	\$ 2,000.00		\$ -	\$ 2,000.00		
TAC 2611 (check 18348)	3-Feb	\$ 4,276.98		\$ -	\$ 4,276.98		
TAC 2612 (check 18357)	24-Feb	\$ 10,318.65		\$ -	\$ 10,318.65		
TAC 2613 (check 18360)	24-Feb	\$ 4,488.99		\$ -	\$ 4,488.99		
<b>TOTAL</b>		<b>\$ 120,455.49</b>		<b>\$ -</b>	<b>\$ 120,455.49</b>		

Bonded Indebtedness	Beginning Balance	Paid in 2026	Ending Balance	Final Payment Date
Regions Corporate Trust Services (TIF) Bond	\$ 170,000.00	\$ 55,000.00	\$ 115,000.00	3/1/2028
MN Public Facilities Authority General Obligation Bonds	\$ 122,220.00	\$ -	\$ 122,220.00	8/20/2030
2019A General Obligation Bonds	\$ 219,000.00	\$ 11,000.00	\$ 208,000.00	2/1/2040
2024A General Obligation Bonds	\$ 50,000.00	\$ 5,000.00	\$ 45,000.00	2/1/2034
<b>TOTAL</b>		<b>\$ 490,220.00</b>		

# CITY OF HENDRUM - RECEIPTS LIST

FEBRUARY 2026

Date	Receipt No.	Remitter	Description	Amount
2-Feb	4098	Customer Utilities	check payments	\$ 1,036.42
2-Feb	4099.5	Customer Utilities	electronic payments	\$ 110.65
3-Feb	4099	Customer Utilities	ACH payment from Northwestern Bank	\$ 154.18
3-Feb	4100	Daniel Jossund Farm	2025 haying land lease	\$ 500.00
3-Feb	4101	Customer Utilities	cash/check payments	\$ 218.00
3-Feb	TAC 2610	Northwestern Bank	Tax Anticipation Certificate for check #18345	\$ 2,000.00
3-Feb	TAC 2611	Northwestern Bank	Tax Anticipation Certificate for check #18348	\$ 4,276.98
4-Feb	4102	Customer Utilities	cash/check payments	\$ 236.00
5-Feb	4103	Customer Utilities	check payments	\$ 207.00
5-Feb	4105	Customer Utilities	electronic payments	\$ 1,058.96
6-Feb	4106.5	Customer Utilities	electronic payments & gym rent_Marcus Lease	\$ 190.65
6-Feb	TAC 2606	Northwestern Bank	Tax Anticipation Certificate for check 18353	\$ 1,301.96
6-Feb	TAC 2607	Northwestern Bank	Tax Anticipation Certificate for check 18355	\$ 1,945.43
9-Feb	4106	Customer Utilities	electronic payments	\$ 286.65
9-Feb	4107	Rustic Rentals	February Rent	\$ 200.00
9-Feb	4108	Customer Utilities	check payments	\$ 464.00
10-Feb	4109	Customer Utilities	cash/check payments	\$ 815.37
10-Feb	TAC 2608	Northwestern Bank	Tax Anticipation Certificate for check *18356	\$ 2,784.04
11-Feb	4110	Customer Utilities	check payments	\$ 232.00
11-Feb	4111	Customer Utilities	electronic payments	\$ 347.65
12-Feb	4112	David L Rask	Fire Department Donation	\$ 200.00
12-Feb	4113	David L Rask	Park Maintenance Donation	\$ 200.00
12-Feb	4114	Mike & Karen Smart	Family membership 1-year Infinity Center	\$ 250.00
12-Feb	4115	Borup Community Club	Gaming Account Donation for December	\$ 300.00
12-Feb	4116	Customer Utilities	check payments	\$ 392.00
12-Feb	4117	Customer Utilities	electronic payments	\$ 579.65
13-Feb	4118	Customer Utilities	electronic payments	\$ 148.36
17-Feb	4119	Customer Utilities	electronic autopay payments	\$ 3,763.41
17-Feb	4120	Customer Utilities	check payments	\$ 692.00
17-Feb	4121	Dustin Reinhart	October - January Rent	\$ 1,200.00
17-Feb	TAC 2613	Northwestern Bank	Tax Anticipation Certificate for check #18360	\$ 4,488.99
18-Feb	4122	Customer Utilities	electronic payments	\$ 115.65
18-Feb	4123	Customer Utilities	check payments	\$ 828.00

# CITY OF HENDRUM - RECEIPTS LIST

FEBRUARY 2026

18-Feb	TAC 2609	Northwestern Bank	Tax Anticipation Certificate for ACH20260215203	\$ 58,566.20
19-Feb	4124	Customer Utilities	electronic payments	\$ 115.65
19-Feb	4125	Customer Utilities	cash payments	\$ 354.00
23-Feb	4126	Borup Community Club	Gaming Account Donation for January	\$ 300.00
23-Feb	4127	Customer Utilities	check payment	\$ 120.00
23-Feb	TR2601	Sewer Improvement Bond Fur	Internal Fund Transfer	\$ 2,771.00
24-Feb	TAC 2612	Northwestern Bank	Tax Anticipation Certificate for check #18357	\$ 10,318.65
26-Feb	4128	Maggie's Hometown Tavern	2026 Liquor License Fees	\$ 725.00
26-Feb	4129	Town of Hendrum	2025 Park Operating Budget Transfer	\$ 1,500.00
26-Feb	4130	Town of Hendrum	2025 Fire Protection Contract	\$ 6,500.00
26-Feb	4131	Customer Utilities	check payment	\$ 120.98
26-Feb	4132	Two Rivers Massage Therapy	February Rent	\$ 300.00
26-Feb	4133	City of Hendrum	February Rent	\$ 242.00
28-Feb	4135	Customer Utilities	electronic payment	\$ 114.95
<b>TOTAL</b>				<b>\$ 113,572.43</b>

**CITY OF HENDRUM - DISBURSEMENTS LIST**

FEBRUARY 2026

<b>Date</b>	<b>Check</b>	<b>Vendor_Name</b>	<b>Description</b>	<b>Total</b>
3-Feb	18353	Payroll Period Ending 01/31/2026	January 16-31 2026	\$ 1,301.96
3-Feb	18355	Payroll Period Ending 01/31/2026	January 16-31 2026	\$ 1,945.43
3-Feb	4399	Payroll Period Ending 01/31/2026	January 16-31 2026	\$ 82.71
17-Feb	18362	Payroll Period Ending 02/15/2026	February 1-15 2026	\$ 1,301.96
17-Feb	18363	Payroll Period Ending 02/15/2026	February 1-15 2026	\$ 2,021.72
19-Feb	18341	Agassiz Chemical & Equipment, Inc	Invoice 19811: 2 five gallon pails of BWT-222 (soft water) internal boiler treatment	\$ 650.00
19-Feb	18342	Alex Air Apparatus 2 LLC	INV-53688: 2 1.75" Jafline HD Couplers: 1.5" NH Orange 50' Stencil: HFRD 2025	\$ 450.36
19-Feb	18343	Kotaco Fuels	truck battery, gear oil, diesel, oil,	\$ 424.96
19-Feb	18344	MidStates Wireless	Invoice 308000258-1: 4 Minitor V NIMH Battery Packs, 3 Batt TIA IP56 LIION	\$ 168.00
19-Feb	18345	Visser Trenching Inc.	Snow Removal: 12/10, 12/19, 12/29, 1/2/26	\$ 2,000.00
19-Feb	18346	DVS Renewal	Registration: 2001 Ford Pickup	\$ 65.75
19-Feb	18347	Gopher State One-Call	Invoice #5100468: 1 ticket @ \$1.35	\$ 1.35
19-Feb	18348	Red River Valley Cooperative Power	December Electricity	\$ 4,276.98
19-Feb	18349	arvig	320 Main St E: static IP monthly fee for January	\$ 4.95
19-Feb	18350	Northwestern Bank	Interest payment on 2025 Tax Anticipation	\$ 3,423.91
19-Feb	18351	Grand Forks Fire Equipment LLC	nozzle repair kit	\$ 123.60
19-Feb	18352	Bitker, Inc.	4 tires_rescue vehicle	\$ 781.64
19-Feb	18356	Fuch's Sanitation, Inc.	January 2026 Garbage Services	\$ 2,784.04
19-Feb	18357	Kotaco Fuels	heating fuel: shop & school, gas, 2-box DEF	\$ 10,318.65
19-Feb	18358	Valley United Co-op	ambulance fuel	\$ 65.62
19-Feb	18359	Emergency Apparatus Maintenance Inc	***VOID\$3012.17***WO# 138902:drain valves, intake gauge & water line; WO#138901: new	\$ -
19-Feb	18360	Red River Valley Cooperative Power	January Electricity	\$ 4,488.99
19-Feb	18361	Julin Law Office, PLLC	***VOID\$300.00***Invoice: 7918 Belanger; 7919 Hukriede	\$ -
19-Feb	18364	Emergency Apparatus Maintenance Inc	WO#138901: new pump pipe	\$ 1,232.70
19-Feb	4400	Julin Law Office, PLLC	Invoice: 7920 Kaasa	\$ 90.00
19-Feb	ACH0001054	MN Public Facilities Authority	Drinking Water State Revolving Fund & Clean Water State Revolving Funds Payments	\$ 839.52
19-Feb	ACH0221266750	Red River Valley Cooperative Power	January Electricity	\$ 67.50
19-Feb	ACH70529729	Internal Revenue Service	2026 Q1 Federal Withholding Balance Due for	\$ 1,813.66
19-Feb	ACH836999	PERA	Payroll 2026-02-04	\$ 585.65
23-Feb	TR2601	Sewer Fund	Internal Fund Transfer	\$ 2,771.00
24-Feb	POS41267489	USPS	100 first class stamps	\$ 78.00
28-Feb	18367	Hendrum EDA	February Rent	\$ 242.00
28-Feb	18368	arvig	320 Main St E: static IP monthly fee for February	\$ 4.95
28-Feb	4401	City of Hendrum	February 2025 water/sewer/garbage	\$ 120.98
28-Feb	4402	Red River Valley Cooperative Power	January Electricity	\$ 240.77
28-Feb	ACH18MKNJD1K	Loffler Companies Inc.	Invoice 41186148: February lease payment	\$ 192.05
28-Feb	ACH378202	MN DNR Ecological and Water Resources	2025 Water Use Fee	\$ 155.47
28-Feb	ACH4617886111	Verizon Wireless	Invoice 6136322964: February 2026 cell phone	\$ 38.62

**CITY OF HENDRUM - DISBURSEMENTS LIST**

FEBRUARY 2026

28-Feb	ACH838337	PERA	Payroll 2026-02-17	\$	601.40
28-Feb	POS20265513	Sam's Club	TBD	\$	43.08
28-Feb	POS20265514	USPS	postage for water sample	\$	7.55
				<b>TOTAL</b>	<b>\$ 45,807.48</b>

# February Payroll

**For the payroll period ending: 02/15/2026**

<u>Employee Name</u>	<u>Employee Number</u>	<u>Account Number</u>	<u>Allocation Amount</u>	<u>Check Number</u>
Plemmons, Keri R	Clerk	100-41425-101-	859.294	18362
		601-41425-101-	221.333	
		602-41425-101-	221.333	
			<b>Net Pay:</b>	<b>1,301.960</b>
Reinhart, Dustin	Maint	100-43001-101-	1,010.860	18363
		601-43001-101-	505.430	
		602-43001-101-	505.430	
			<b>Net Pay:</b>	<b>2,021.720</b>

**For the payroll period ending: 02/28/2026**

<u>Employee Name</u>	<u>Employee Number</u>	<u>Account Number</u>	<u>Allocation Amount</u>	<u>Check Number</u>
Plemmons, Keri R	Clerk	100-41425-101-	859.294	18372
		601-41425-101-	221.333	
		602-41425-101-	221.333	
			<b>Net Pay:</b>	<b>1,301.960</b>
Reinhart, Dustin	Maint	100-43001-101-	787.445	18375
		601-43001-101-	393.723	
		602-43001-101-	393.723	
			<b>Net Pay:</b>	<b>1,574.891</b>
Stetz, Carmon	Custodian	704-46520-103-	82.710	4403

**City of Hendrum  
Program Code Report**

For the Period : 2/1/2026 To 2/28/2026

3/12/2026

**Program Code: 300 - Gaming Account**

**Receipts**

Date	Receipts Number	Received From	Account Number	Amount
02/12/2026	4115	Borup Community Club	225-36235	300.00
02/23/2026	4126	Borup Community Club	225-36235	300.00
<b>Total Receipts</b>				<b>600.00</b>

**Program Code: 301 - State Aid for Streets**

**Disbursements**

Date	Check Number	Vendor	Account Number	Amount
02/19/2026	18345	Visser Trenching Inc.	100-43122-224	2,000.00
<b>Total Disbursements</b>				<b>2,000.00</b>

**Program Code: 505 - School Building**

**Receipts**

Date	Receipts Number	Received From	Account Number	Amount
02/02/2026	4099.5	Customer Utilities	100-34115	1.40
02/02/2026	4098	Customer Utilities	100-34115	38.16
02/03/2026	4099	Customer Utilities	100-34115	6.40
02/03/2026	4101	Customer Utilities	100-34115	15.12
02/04/2026	4102	Customer Utilities	100-34115	12.80
02/05/2026	4103	Customer Utilities	100-34115	12.80
02/05/2026	4105	Customer Utilities	100-34115	59.51
02/06/2026	4106.5	Customer Utilities	100-34115	76.50
02/09/2026	4106	Customer Utilities	100-34115	12.80
02/09/2026	4107	Rustic Rentals	100-36223	200.00
02/09/2026	4108	Customer Utilities	100-34115	25.60
02/10/2026	4109	Customer Utilities	100-34115	34.83
02/11/2026	4110	Customer Utilities	100-34115	12.80
02/11/2026	4111	Customer Utilities	100-34115	19.20
02/12/2026	4117	Customer Utilities	100-34115	32.00
02/12/2026	4114	Mike & Karen Smart	100-34115	250.00
02/12/2026	4116	Customer Utilities	100-34115	12.80
02/17/2026	4119	Customer Utilities	100-34115	186.60
02/17/2026	4120	Customer Utilities	100-34115	30.00
02/17/2026	4121	Dustin Reinhart	100-34115	1,200.00
02/18/2026	4122	Customer Utilities	100-34115	6.40
02/18/2026	4123	Customer Utilities	100-34115	44.80
02/19/2026	4124	Customer Utilities	100-34115	6.40
02/19/2026	4125	Customer Utilities	100-34115	19.20
02/23/2026	4127	Customer Utilities	100-34115	6.40
02/26/2026	4131	Customer Utilities	100-34115	6.40
02/28/2026	4135	Customer Utilities	100-34115	6.40
<b>Total Receipts</b>				<b>2,335.32</b>

**Disbursements**

Date	Check Number	Vendor	Account Number	Amount
02/19/2026	18341	Agassiz Chemical & Equipment, Inc	100-41941-216	650.00
02/19/2026	18348	Red River Valley Cooperative Power	100-41941-381	2,023.99
02/19/2026	18349	arvig	100-41941-321	4.95
02/19/2026	18357	Kotaco Fuels	100-41941-383	9,713.89
02/19/2026	18360	Red River Valley Cooperative Power	100-41941-381	2,140.71
02/28/2026	18368	arvig	100-41941-321	4.95
<b>Total Disbursements</b>				<b>14,538.49</b>



Date Range : 2/1/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/17/2026	PERA	Payroll 2026-02-17	5487	\$601.40			
					100-41425-173-	Clerk	\$72.38
					100-41425-121-	Clerk	\$83.51
					100-43001-173-	Maintenance Supervisor	\$84.78
					100-43001-121-	Maintenance Supervisor	\$97.83
					601-41425-173-	Clerk	\$18.64
					601-41425-121-	Clerk	\$21.51
					601-43001-173-	Maintenance Supervisor	\$42.39
					601-43001-121-	Maintenance Supervisor	\$48.91
					602-41425-173-	Clerk	\$18.64
					602-41425-121-	Clerk	\$21.51
					602-43001-173-	Maintenance Supervisor	\$42.39
					602-43001-121-	Maintenance Supervisor	\$48.91
02/17/2026	MN DNR Ecological and Water Resourc	2025 Water Use Fee	5488	\$155.47			
					601-49440-433-	Water Utilities - Administration and General	\$155.47
02/24/2026	USPS	100 first class stamps	5489	\$78.00			
					602-49490-322-	Sewer Utilities - Administration and General	\$39.00
					601-49440-322-	Water Utilities - Administration and General	\$39.00
02/24/2026	RMB Environmental Laboratories, Inc	Invoice D085553C: Courier charge	5490	\$20.00			
					602-49490-310-	Sewer Utilities - Administration and General	\$20.00
02/24/2026	Verizon Wireless	Invoice 6136322964: February 2026 cell phone service	5491	\$38.62			
					100-43120-321-	Maintenance Operations	\$38.62
02/24/2026	City of Hendrum	February 2025 water/sewer/garbage	5492	\$120.98			
					704-46520-382-	Economic Development	\$120.98
02/24/2026	Visser Trenching Inc.	Snow Removal: 1/2, 1/19, 2/1	5493	\$1,250.00			
					100-43125-437-301	Ice and Snow Removal	\$1,250.00

Date Range : 2/1/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
02/24/2026	Hendrum EDA	February Rent	5494	\$242.00	100-41570-412-	Purchasing	\$242.00
02/24/2026	Loffler Companies Inc.	Invoice 41186148: February lease payment	5495	\$192.05	100-41570-413-	Purchasing	\$192.05
02/24/2026	Red River Valley Cooperative Power	January Electricity	5496	\$240.77	704-45202-381-	Park Areas	\$240.77
02/24/2026	arvig	320 Main St E: static IP monthly fee for February	5497	\$4.95	100-41941-321-505	Community Center - School Building	\$4.95
02/24/2026	Minnesota Department of Health	Quarterly Community Water Supply Service Connection Fee: 01/01/2026 - 03/31/2026	5498	\$490.00	601-49440-433-	Water Utilities - Administration and General	\$490.00
02/24/2026	Minnesota State Fire Depart. Assoc.	2026 MSFDA Membership Dues	5499	\$130.00	225-42210-433-	Fire Administration	\$130.00
03/02/2026	VIA Actuarial Solutions	Completion of the FYE2024-2025 GASB 67/68 actuarial report	5500	\$2,100.00	225-41540-301-	Internal Auditing	\$2,100.00
03/03/2026	Bitker, Inc.	tire repair	5501	\$40.00	225-42260-404-	Fire Repair Services	\$40.00
03/03/2026	MSCTC	Inv#C022610_FFI Book_Dustin Reinhart_Inv#1347985: FFI online_Josh Kaasa_Jordan Smart	5502	\$2,515.00	225-42240-308- 225-42240-308-	Fire Training Fire Training	\$115.00 \$1,200.00

Date Range : 2/1/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/03/2026	PERA	Payroll 2026-03-02	5503	\$509.17	225-42240-308-	Fire Training	\$1,200.00
					100-41425-173-	Clerk	\$72.38
					100-41425-121-	Clerk	\$83.51
					100-43001-173-	Maintenance Supervisor	\$63.37
					100-43001-121-	Maintenance Supervisor	\$73.12
					601-41425-173-	Clerk	\$18.64
					601-41425-121-	Clerk	\$21.51
					601-43001-173-	Maintenance Supervisor	\$31.69
					601-43001-121-	Maintenance Supervisor	\$36.57
					602-41425-173-	Clerk	\$18.64
					602-41425-121-	Clerk	\$21.51
					602-43001-173-	Maintenance Supervisor	\$31.69
					602-43001-121-	Maintenance Supervisor	\$36.57
					100-41201-121-	Payroll Rounding	(\$0.02)
					100-41201-173-	Payroll Rounding	(\$0.01)
03/03/2026	Internal Revenue Service	2026 Q1 Federal Withholding Balance Due for February	5504	\$1,600.74			
					100-41425-171-	Clerk	\$102.06
					100-41425-174-	Clerk	\$138.07
					100-41425-122-	Clerk	\$138.07
					100-41425-175-	Clerk	\$32.29
					100-41425-135-	Clerk	\$32.29
					100-43001-171-	Maintenance Supervisor	\$67.54
					100-43001-174-	Maintenance Supervisor	\$158.25
					100-43001-122-	Maintenance Supervisor	\$158.25
					100-43001-175-	Maintenance Supervisor	\$37.01
					100-43001-135-	Maintenance Supervisor	\$37.01
					601-41425-171-	Clerk	\$26.29
					601-41425-174-	Clerk	\$35.56
					601-41425-122-	Clerk	\$35.56
					601-41425-175-	Clerk	\$8.32
					601-41425-135-	Clerk	\$8.32
					601-43001-171-	Maintenance Supervisor	\$33.77
					601-43001-174-	Maintenance Supervisor	\$79.12
					601-43001-122-	Maintenance Supervisor	\$79.12
					601-43001-175-	Maintenance Supervisor	\$18.50
					601-43001-135-	Maintenance Supervisor	\$18.50
					602-41425-171-	Clerk	\$26.29
					602-41425-174-	Clerk	\$35.56

Date Range : 2/1/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					602-41425-122-	Clerk	\$35.56
					602-41425-175-	Clerk	\$8.32
					602-41425-135-	Clerk	\$8.32
					602-43001-171-	Maintenance Supervisor	\$33.77
					602-43001-174-	Maintenance Supervisor	\$79.12
					602-43001-122-	Maintenance Supervisor	\$79.12
					602-43001-175-	Maintenance Supervisor	\$18.50
					602-43001-135-	Maintenance Supervisor	\$18.50
					704-46520-174-	Economic Development	\$5.58
					704-46520-122-	Economic Development	\$5.58
					704-46520-175-	Economic Development	\$1.31
					704-46520-135-	Economic Development	\$1.31
03/04/2026	Hendrum EDA	March Rent	5505	\$242.00			
					100-41570-412-	Purchasing	\$242.00
03/04/2026	Fuch's Sanitation, Inc.	February 2026 Garbage Services	5506	\$2,729.21			
					603-49500-384-	Refuse Utilities - Refuse Collection	\$2,450.21
					603-49500-386-	Refuse Utilities - Refuse Collection	\$279.00
03/05/2026	MN Dept of Labor & Industry	Invoice: ABR0043355X: boiler inspection	5507	\$55.00			
					100-41941-227-	Community Center - School Building	\$55.00
03/05/2026	Valley General Store	10x1 screw	5508	\$9.99			
					100-43120-218-	Maintenance Operations	\$9.99
03/10/2026	Red River Valley Cooperative Power	February Electricity	5509	\$215.04			
					704-45202-381-	<del>Park Areas</del> EDA	\$215.04
03/10/2026	Kotaco Fuels	Professional Building propane: remaining cost after pre-buy was applied	5510	\$53.67			
					704-46520-383-	Economic Development	\$53.67
03/10/2026	City of Halstad	2026 Western Norman County Jaws	5511	\$300.00			

Date Range : 2/1/2026 To 3/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
03/10/2026	Minnesota Pollution Control Agency	Wastewater General Annual Permit Fee	5512	\$345.00	225-42220-416-	Fire Fighting	\$300.00
02/28/2026	Sam's Club	TBD	5513	\$43.08	602-49490-433-	Sewer Utilities - Administration and General	\$345.00
02/28/2026	USPS	postage for water sample	5514	\$7.55	100-43120-218-	Maintenance Operations	\$43.08
					601-49440-322-	Water Utilities - Administration and General	\$7.55
<b>Total For Selected Claims</b>				<b>\$14,329.69</b>			<b>\$14,329.69</b>

<b>Brian D. Schlapkohl</b>	<b>City Council/Town Board</b>	<b>Date</b>
<b>Curt H. Johannsen</b>	<b>City Council/Town Board, Mayor</b>	<b>Date</b>
<b>Michael W. Smart</b>	<b>City Council/Town Board</b>	<b>Date</b>
<b>Paul R. Baukol</b>	<b>City Council/Town Board</b>	<b>Date</b>
<b>Stephanie Kaasa</b>	<b>City Council/Town Board</b>	<b>Date</b>