



Economic Development Authority

Agenda Packet

Meeting Date	March 18, 2026
Meeting Time	6:00 PM
Meeting Location	City Hall Boardroom: 308 Main St E
Prepared By	Keri Plemmons, EDA Secretary/Treasurer

This agenda packet is prepared for official use by the
Hendrum Economic Development Authority.

REGULAR MEETING of the HENDRUM EDA

1. CALL TO ORDER, ROLL CALL

2. CITIZEN'S FORUM

This is an opportunity for the public to provide public comments. Those wishing to speak are required to sign in prior to commencement of the meeting. The EDA will take no official action on items discussed at the forum except for referral to staff or committee for future reports.

3. CONSENT AGENDA – Approval of Documents as Listed:

A. Minutes

Documents: February 18, 2026, EDA regular meeting minutes

4. APPROVE AGENDA

No item of business shall be considered unless it appears on the agenda for the meeting. Board Members may add items to the agenda by a majority vote of the EDA.

5. PRESIDENT'S REPORT

6. SECRETARY/TREASURER'S REPORT

A. Financial Report

Documents: February Financial Report
March Claims List for Approval

7. COMMUNITY CLUB REPORT

8. HOMETOWN HOPE

9. UNFINISHED BUSINESS

A. Infinity Center

- Dekko Foundation
- Fundraising
- Riverview Dairy

B. 304 Main St Roof

10. NEW BUSINESS

A.

11. ANNOUNCEMENTS

A. Saturday, March 28, 2026: Steak Supper Event 6:00 pm Infinity Center Gymnasium

B. Wednesday, April 15, 2026: Regular EDA meeting; 6:00 pm

12. ADJOURNMENT

HENDRUM ECONOMIC DEVELOPMENT AUTHORITY

Regular Board Meeting Minutes

February 18, 2026

CALL TO ORDER

President Johannsen called to order the regular meeting of the Hendrum EDA at 6:06 PM on February 18, 2026 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

ROLL CALL

The following board members were present: Kristi Beyl, Curt Johannsen, Mike Smart, and Ann Tommerdahl.

The following city personnel were present: Keri Plemmons, EDA Secretary-Treasurer.

CONSENT AGENDA

- a) December 10, 2025, EDA regular meeting minutes

MOTION: M. Smart moved; seconded by A. Tommerdahl to approve the consent agenda.

BEYL: aye; JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye.

MOTION PASSED.

APPROVAL OF AGENDA

- a) Add to New Business: **B. Hometown HOPE Signage**
- b) Add to Reports: **Hometown HOPE Report**

MOTION: A. Tommerdahl moved; seconded by K. Beyl to approve the agenda with the listed additions.

BEYL: aye; JOHANNSEN: aye; RAMSEY: absent; SMART: aye; TOMMERDAHL: aye.

MOTION PASSED.

REPORTS OF OFFICERS AND DEPARTMENT HEADS

- a) **PRESIDENT:** President Curt Johannsen had nothing to report beyond what was already on the agenda.

- b) **SECRETARY/TREASURER:**

A. Financial Report: The December and January financial reports and February Claims list totaling \$2,226.46 were presented for approval. Secretary/Treasurer Plemmons reported that the City of Hendrum is unable to transfer the EDA's 2026 operating allocation until tax settlement funds are received in June and, therefore the board will need to operate using its current account balance in the meantime.

MOTION: M. Smart moved; seconded by A. Tommerdahl to approve the December and January financial reports and payment of the following claims totaling \$2,226.46.

Julin Law Office	\$45.00
Sam's Club	\$30.58
Northern Fire Equipment	\$25.50
Internal Revenue Service	\$83.60
Julin Law Office	\$180.00
League of MN Cities	\$1,373.00
Norman County Auditor	\$150.00
Red River Valley Co-op	\$225.82
Internal Revenue Service	\$22.96
Julin Law Office	\$90.00

BEYL: *aye*; JOHANNSEN: *aye*; RAMSEY: *absent*; SMART: *aye*; TOMMERDAHL: *aye*.

MOTION PASSED.

- c) **COMMUNITY CLUB REPORT:** The Community Club did not approve its revised bylaws at the February meeting due to confusion and disagreement among members, and the group continues to struggle with recruiting officers. They plan to revisit key issues – including nonprofit structure and upcoming event planning – at their next meeting.

- d) **HOMETOWN HOPE REPORT:** Hometown HOPE reported strong early-year activity, noting that Saturday thrift store hours in January and February were highly successful. The organization has grown its senior meals program to 21 participants, seen increased use of the food shelf on Monday evenings, and strengthened community engagement through partnerships with local youth groups, the library, and former REACH manager Dawn Chisholm – now assisting with operations – resulting in steady growth and positive impact on the community.

UNFINISHED BUSINESS

A. Infinity Center:

- **Dekko Foundation:** President Johannsen reported that work continues on the Dekko Foundation grant application, with plans to complete it soon so the project can move forward.
- **Fundraising:** Once the Community Club secures nonprofit status and can identify a specific project goal – such as the gym roof replacement – fundraising efforts for this initiative will be able to move forward.
- **Riverview Dairy:** Riverview Dairy remains interested in exploring potential uses for the Infinity Center, but their timeline has been delayed. Although an

architectural assessment was previously planned, the company has not reconnected since the city council's January follow-up, so the council will wait for further contact while continuing to explore alternative options such as the possible sale of part or all of the building.

- B. 100 Park Ave E:** The board approved Resolution No. 2026-01E to authorize the sale of the 100 Park Ave E property to Stephanie and Joshua Kaasa, pending correction of the legal description to ensure only the easterly portion of the parcel is conveyed.

MOTION: C. Johannsen moved; seconded by K. Beyl to adopt Resolution No. 2026-01E, authorizing the sale with the corrected legal description.

BEYL: *aye*; JOHANNSEN: *aye*; RAMSEY: *absent*; SMART: *aye*; TOMMERDAHL: *aye*.

MOTION PASSED.

- C. 304 Main St Roof:** Roof repairs at 304 Main Street remain on hold due to limited funds, and while the building is not currently leaking, the board plans to complete temporary patching as soon as weather permits.

NEW BUSINESS:

- A. Annual Meeting Election of Officers:** The board voted unanimously to retain the current officers, reappointing Curt Johannsen as President and Mike Smart as Vice President for the coming year.

MOTION: A. Tommerdahl moved; seconded by K. Beyl to retain the current officers, reappointing Curt Johannsen as President and Mike Smart as Vice President for the coming year.

BEYL: *aye*; JOHANNSEN: *aye*; RAMSEY: *absent*; SMART: *aye*; TOMMERDAHL: *aye*.

MOTION PASSED.

- B. Hometown HOPE Signage:** The existing posts and signs on Highway 75 were originally donated to Hometown HOPE by Dena Bishop of Sugar Mama Bakery, but a daycare sign was later installed on the same structure without approval, preventing planned placement of the thrift store's signage. Because the city does not own the posts or the property they are installed on, the EDA board offered suggestions but will not be responsible for determining or implementing the final solution.

ADJOURNMENT

Having no further business, *M. Smart* moved; seconded by *A. Tommerdahl* to adjourn the meeting at 6:51 pm. The next regular board meeting will be at 6:00 pm on Wednesday, March 18, 2026 in the boardroom of the Professional Building located at 308 Main Street East in Hendrum, Minnesota.

Minutes submitted by: Keri Plemmons, Secretary/Treasurer

Hendrum EDA Monthly Financial Report

February 2026

	Beginning	Credits	Debits	Balance
EDA Checking	\$4,928.64	\$542.00	\$1,952.51	\$3,518.13

HEDA Fund	Jan	Feb	Mar	Apr	May	June
Beginning Balance	\$ 4,029.28	\$ 2,257.24				
Receipts	\$ 543.00	\$ 542.00				
Disbursements	\$ 2,315.04	\$ 557.42				
Ending Balance	\$ 2,257.24	\$ 2,241.82	\$ -	\$ -	\$ -	\$ -

HEDA Fund	July	Aug	Sept	Oct	Nov	Dec
Beginning Balance						
Receipts						
Disbursements						
Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Receipts

City of Hendrum	\$ 242.00	February Rent
Two Rivers Massage Therapy	\$ 225.00	February Rent
Total	\$467.00	

Disbursements

Payroll	\$ 82.71	January Custodial Services
Julin Law Office, PLLC	\$ 90.00	100 Park Ave E
Internal Revenue Service	\$ 22.96	2026 Q1 Federal withholding balance due for January
Red River Valley Co-op	\$ 240.77	January electricity
City of Hendrum	\$ 120.98	February water/sewer/garbage
Total	\$ 557.42	

Hendrum EDA CLAIM LIST

March 18, 2026

City of Hendrum	\$ 120.98	February water/sewer/garbage
Red River Valley Co-op	\$ 240.77	January electricity
Internal Revenue Service	\$ 13.72	2026 Q1 Federal withholding balance due for February
Red River Valley Co-op	\$ 215.04	February electricity
Kotaco Fuels	\$ 53.67	propane for Professional Building - balance due after pre-buy
Total	\$ 644.18	